



VA Caucus Agenda
Wednesday, June 14, 2023, 10am - 2pm
SERCAP Office ~ 347 Campbell Ave, Roanoke, VA 24016

- 1) Welcome, Special Guest Introductions** - Jamie Gross, Vonda Poynter
Jeanie Barbrow, USDA RD; Sam Hanks – VH; Isabel McLain – VHA
Potential: Casey @ New River CAA, Marybeth Adkins, Family Crisis Support; Mel Jones, VA Tech Institute for Policy and Governance

- 2) Fahe Membership Business** **20-30 minutes**
 - a. Review Previous Minutes and Action Items **pp. 3-8**
 - b. Caucus Chair Election - Cherry
 - c. Around the Horn: *What do you see coming in the housing landscape in the next year – next 5 years?*
 - d. Spring Retreat Reflections – Hear from Bryan Phipps, Lisa Barton, Amy Bowen, Stephen Wolle, Fred Jeter, Cherry Wilson
 - e. CEO/President's Update on Strategic Plan – Sara Morgan **p. 9**

- 3) Partner Updates**
 - a. Virginia Housing – Sam Hanks **10-15 minutes**
 - b. USDA – Jeanne Barbrow **10-15 minutes**
 - c. Virginia Housing Alliance – Isabel McLain (virtual) **10-15 minutes**
 - d. Ballad Collaborative Update – Andy Kegley & Nicholas Bormes **10-15 minutes**
 - e. NWA – Any Reporting Update – Jake Powell **10-15 minute**

CAUCUS TIME

- 4) Strength in Numbers - Member Interest/Focus Updates** **10-20 minutes**
 - a. Workforce Development – Traviss Witt
 - b. Broadband

 - 5) Advocacy** **45 minutes**
 - a. State Updates – Maggie Riden
 - State Advocacy Committee
 - Funding Ask of Virginia Legislature
 - Development cost projections for single-family and multi-family and a cost per square foot – Determine the amount of the ask
 - Policy recommendations to pursue for this year
 - Planned Event for Housing Gap Analysis – Introduce Ask
 - Further engagement – Who is doing what... and When
 - b. Federal Updates – Maggie
-
- 6) Report/Update - Affordable Housing Gaps in VA** Katy Stigers / Mel Jones **20 minutes**
-
- 7) Caucus Discussion – Around the Square** **15 Minutes**

Any new programmatic information to share or topic to discuss?

8) Fahe Updates –

20 Minutes

- a. Board Report, March Board meeting - Bd. Members Andy Kegley, Jake Powell
- b. Membership Committee (*Julie Keel, tentative*) **pp.10-15**
 - Membership Criteria;
 - Member Application Checklist;
 - Affiliate Partners (i.e.: housing/comm. dev. partners with shared interest in affordable housing), Associate Member (all still pending)
- c. Membership Updates
 - Reporting – QE 3-31-23 status- (*Vonda*)
 - Membership Renewals; Training – (*Jackie Weiss*)
 - Business Continuity Plans – Status Update – (*Diedre Kendall, Fahe VISTA*) **p. 16**
- d. REED, Research Evaluation Evidence & Data Cmte - Katy Stigers, Camila Moreno
https://www.fahemembers.com/wp-content/uploads/Data-Reference-List_updated-2-14-23.pdf
Office hours: 1st Tues. 9:30-11:30am & 3rd Thurs. 1-3 pm
Standing Committee (REED): 2nd Mon. of each month, 1:00-2:15 pm
Contacts: kstigers@fahe.org cmoreno@fahe.org
- e. Lending – Community Lending and JustChoice Lending – James Edington
Welcome Home 2nd round **opens July 6 p. 17**
- f. Partners for Rural Transformation - Jose Quinonez, Essence Smith

Upcoming Events

- **July 21** – Virginia Housing Alliance [Annual Awards Luncheon](#)
- **Aug. 21-25** - NeighborWorks America NTI – Chicago
- **September 19-21 (Tues-Thur)**– HOLD for **Fahe Annual Meeting in Charleston!**
- **Nov. 8 (Wed.)** – **VA Caucus Meeting** – location to be determined

Sign up for Fahe's Member Newsletter here: www.fahemembers.com/signup

Sign up for Fahe's Blog here: www.fahe.org/signup

VA Caucus page of the Member website: <https://www.fahemembers.com/state-caucuses/va-member-information/>



VA Caucus Minutes
Wednesday, February 8, 2023, 10am - 2pm
Virginia Housing Office
105 E. Main Street, Wytheville, VA 24382

Attendees:

Name	Organization	Name	Organization
Lisa Barton	AppCAA	Vonda Poynter	Fahe
Lynn Pannell	BRHA	Drew Pritchard	Fahe
Jake Powell	CHP	Nicole Intagliata	Fahe
Andy Kegley	HOPE, Inc.	Nicholaus Bormes	Fahe AmeriCorps
Satya Fischer	HOPE, Inc.	Diedre Kendall	Fahe AmeriCorps
Beth Carico	People, Inc.	Jackie Weiss	Fahe-Virtual
Bryan Phipps	People, Inc.	Jacob Humes	Fahe-Virtual
Jamie Gross	People, Inc.	Jim King	Fahe-Virtual
Cherry Wilson	SERCAP-Virtual	Jerri Dyer	Fahe-Virtual
Hope Cupit	SERCAP	Jon Brooks	Fahe-Virtual
Jeanie Barbrow	Guest-USDA-Virtual	Amanda Scalph	Fahe-Virtual
Cliff Millirons	Guest-VH	John Niederman	Fahe-Virtual
Sam Hanks	Guest-VH	Joshua Stewart	Fahe-Virtual
Marybeth Adkins	Guest -VT-Virtual	Margaret Riden	Fahe-Virtual
Brian Koziol	Guest-VHA-Virtual	Emily Burleson	PRT/Fahe-Virtual
Molly Jacobson	Guest-VHA-Virtual	Essence Smith	PRT/Fahe-Virtual
Andrew Bates	Fahe	Jose Quinonez	PRT/Fahe-Virtual

6 of 6 Members Represented = 100% Attendance!

- 1) **Welcome, Special Guest Introductions** - Jamie Gross, Vonda Poynter
 Jeanie Barbrow, USDA RD; Cliff Millirons, Sam Hanks – VH; Molly Jacobson, Brian Koziol – VHA, Marybeth Adkins, Family Crisis Support,
- 2) **Fahe Membership Business**
 - a. Review Previous Minutes and Action Items - Motion made to approve minutes, seconded. Minutes passed with no corrections.
 - b. Around the Horn: How has the increased interest rates impacted your housing business?
 General discussion: Rates have impacted many people negatively. VH has had to raise some rates. With increased costs on long-term projects, experiencing large funding gaps; encouraging folks to blend subsidy – Jeanie noted that comparatively, USDA rates had stayed a bit lower, Drew Pritchard also mentioned that Fahe's interest rate is also not as high as on open market.
 - c. President/CEO Report - Jim King –
 Working on the next strategic plan, will have something to put in front of the board in June so it is in place for the next 5 years. Next several years is about laying foundation for next generation of work, 4 corners like a foundation. Gone through feedback in conversation with members, next caucus meeting will get additional feedback. Board did approve to have a committee so some board members, members, and staff on the committee, coming together nicely. Had a conversation with Dana Hera, president of Heron foundation and also the dep³

of RD, what is the theory of change about how work gets done? Different strategies and money flows, what is a theory of change that works across all of us. Lastly, spring retreat is coming up in Washington DC April 25 and 26th. Membership team and Advocacy have been working right hard. MaryAnn McFadden from HUD, Undersecretary Torres-Small from USDA, hill visits, will schedule Senator visits, can go visit Congressional offices, Fahe will accompany if desired. Trainings started – 2 more trainings. March 15th, having a congressional briefing that will prime the pump so when there in April, hope to be top of mind. If there is any other office that you specifically want to visit, let anyone on the team know.

3) Partner Updates

b. Virginia Housing – Sam Hanks, Cliff Millirons

- Interest rates are a big problem, as future increases come along, that will affect bond money, think it might get worse before it gets better. But with the grant money, that is helping offset the rates.
- PVC Money – any projects getting off the ground? Yes, there are quite a few projects that are in progress.
- ARS program continuing to evolve? DHC program, it depends on how much effort they are willing to put into it. Sherrie is a good contact. Sandra Powell as well.

c. USDA – Jeanne Barbrow

- Increased portfolio, hiring freeze and have some people have retired, training as quickly as possible, playing catchup. National office does have on their agenda streamlining their application process. Still refinancing existing loans with ARPA funds.
- Any changes to REOs? Still being worked on at the national office – does have contact info. Will send email out with updated information.

d. Virginia Housing Alliance – State Legislative Updates – Brian Koziol

- Budgetary-wise, not a whole lot of movement on Housing Trust fund or other key budget issues. The current status of housing trust fund is 75 mil, asked for additional 75M, that was not included in either chambers budget report that came out this past Sunday, though the Senate did include 150M into Housing Trust fund pending budget at the end of fiscal year in June. Governor's budget, 11.4M out of non-general funds for flood damage relief, that was increased to 18M in House budget, Senate moved it out of non-general funds to general funds for 11M. Governor also included 8M for residential for those with serious mental illnesses. 50M toward supportive housing. 5-year housing needs assessment and support requested, that was included from both chambers, budget amounts have been included, Senate 400k, House 500k. 3 million included for pilot for manufactured home parks. For residents or nonprofits to purchase manufactured homes. 3.5M House 5M Senate for CDFI fund. Requested 30M but getting it into the budget in an off budget year in a contentious session this year with it being election year, so getting anything in the budget is a huge win.

e. Ballard Collaborative Update – Andy Kegley & Nicholaus Bormes

- Fahe and some members have been collaborating with Ballard, funds have

been using for housing updates, been updating with Ballard. Praised the progress for the 2nd quarter. Pushing into quarter three, keeping up momentum. Trauma information training – as part of collaboration, have been setting up Trauma Informed Training, very important to help communicate with those who have trauma. Have had one session, will continue to have more sessions. Next training February 21st, Nicholas will be emailing to set up schedule in stone. Training is not exclusive to certain members, anyone who is interested may participate. 2-hour training. First section is about science of trauma, 2nd hour focuses on toolkit and how to approach individuals. Trainings are recurring, 2 per month but you only need to attend one. More information on the website and in packet. If anyone is interested in more information about the application, let them know. If we do get invited to apply, what would we ask for? Jeneene is keeping an eye on things as well this grant cycle. Training will have some sort of proof of taking the training, working on some kind of certification for training for participating members. Also many other opportunities available so if there is anything that interests you in particular in training, let Nicholas or Jackie know. Training helps reduce burnout and it's free.

f. NWA – Reporting Update – Jake Powell

Community Housing Partners is a NeighborWorks organization, can't speak for them but they were trying to improve upon their approval system. NWA reports to NeighborWorks. NW developed a tool called Compass although it's not ready yet, it's getting better. Reporting to HUD through Compass is really good, no issues. The ORS side is still having issues, still working on that. Have a new Chief Information Technology Officer working on it at NW. CounselorMax is going to be phased out. Compass is good but really steep learning curve, lots of training needed. Would not switch yet as they are still doing updates quarterly, hopefully will have it dialed in within the next twelve months. Can demo for a group if needed. Is more expensive than CounselorMax. Do not switch in the middle of the fiscal year.

CAUCUS TIME

4) Strength in Numbers - Member Interest/Focus Updates

a. Workforce Development

People Inc. – Elizabeth Carico, Dir. Of Workforce Development

Serve dislocated workers, work with employment commission trying to minimize the impact of job loss. Also help those over 18 with getting jobs/skills. 16-18 age help with career development, skills, transitioning towards employment. Also have specialized programs including those with substance addiction and those who were incarcerated. Make sure all supports are in place including housing, transportation, education, food, utilities so they can retain employment. There are emergency services available if needed but not long-term solutions. That gap is something where they are looking to increase partnerships to be able to meet basic needs. Work with business communities in an educational format as well to show impact. Have one rep for businesses in area. Also in digital connectivity, provide services in the region. Many gaps of broadband in the region, can affect

training as well if don't have that connection. Helped with obtaining devices (computers) as well, reduced bills, etc. Served 579 individuals in 2022. Hoping to expand services and reach. Have workshops coming up in March, bringing in Workforce consultant. Housing and transportation are the biggest needs. Fahe has hired an Advancement Director in Membership named Travis Witt starting end of February so he will be reaching out to people to get up to date. Getting employers on board, if they have a referral system with Workforce Development, so important to engage employers, understand where people come from.

- b. Broadband – On-boarding new staff in the Membership Dept., anticipate that some of what he will be doing is focusing on Broadband opportunities and Workforce Development. Looking forward to introducing him at the Spring Retreat and Summer round of Caucus Meetings.

5) Advocacy

- b. State Updates – Maggie Riden
 - State Advocacy Committee
 - Virginia Coalition still meeting but attendance has been sporadic at best. Budget campaign going into next year, Mel's needs assessment, Fahe will bring back policy proposals to the members. Set up conversations with leaders, goal being a larger conference and bringing elected officials to your communities to have conversations and push those individuals to make investment in VA. Need to get budget asks done by next fall. Take a look at what colleagues and other caucuses are doing, all working on similar but slightly different campaigns.
 - Further engagement
 - Next coalition meeting is March 1 at 11:00 am ET.
- c. Federal Updates - Josh Stewart
 - Big Picture Policy Committee Work - If have questions, happy to answer.
 - Federal Appropriations
 - Spring Retreat Expectations
 - This is so important, focus on income eligibility work. Providing an opportunity for people to weigh in on who members would like to talk to. Affinity groups for people with specific issues that wouldn't apply to the whole group. Any person or topic in particular would like to speak about? Let Advocacy or Membership know.
 - A series of advocacy trainings, had first one, more coming up, talking on a variety of levels on how to schedule meetings, provide content, go smoothly. Training number 2 on running an effective leg meeting is March 29th at 11am.
 - Received email from Jackie about spring retreat asking for some information. Who might be attending, who is point person? CHP, Hope, Bristol haven't answered.

- Putting together one pagers for each congressional districts, if there is a project you are particularly proud of, send that along with pictures to Advocacy/Membership.

6) Report/Update - Affordable Housing Gaps in VA – (Mel Jones)

Mel is absent. Vonda filled in – added this work into an existing contract, caucus won't have to look for funds or apply. In the process, as of today, traveling for public meetings. Hopeful within the next 30 days, in the works. Contacts at each of the planning district commissions, did some outreach. Districts 1 and 2 are not doing housing analyses. Will connect Mel with Matt Rogers for that area, feeds into Advocacy work, geared up by summer so we have something to share, push for fall.

7) Fahe Updates – Memo Attached

- a. Board Report, October Board meeting - Bd. Members Andy Kegley, Jake Powell
 - Strategic plan – filling two at large board seats, strategically selecting/recruiting. Haven't been filled yet but discussion about who we should be targeting so if there are any suggestions, let Vonda or Jake know.
- b. Membership Updates - Vonda
 - Reporting – QE 9-30-22/12-31-23 status- Vonda
 - o Don't have the numbers just yet, in meeting notes. Did well with reporting last time.
 - o Excel sheets – NeighborWorks updates theirs every year so Fahe has to adjust theirs every time as well.
 - Training - Jackie – see dates below for NTI's
 - o Upcoming events at bottom of page – two in person NTI's this federal fiscal year. One in May in San Francisco, one in August in Chicago. No need training grant from NeighborWorks yet, hoping that will come. Have some money to support in person attendance for May and August, just not sure how much.
 - Business Continuity Plans Update – Diedre Kendall
 - o Plans that have been set aside on how to respond to disasters that affect your organization. Can include supply chain issues, we can address and make a plan on paper. Mitigate the time that you are down from disaster and the loss from the disaster. If you don't have a business continuity plan, contact Diedre and she will help you put one together. Did send out survey, most have answered. If you are not the person handling the business continuity plan, let her know who is. dkendall@fahe.org to start your plans as well.
 - Trauma Informed Care Training – Nicholas Bormes: <https://www.eventbrite.com/e/trauma-and-resilience-basic-training-tickets-520028799137>
 - o See notes above
 - Spring Retreat – www.fahemembers.com/fahe-conferences
 - o See notes above
- c. REED, Research Evaluation Evidence & Data Cmte - Katy Stigers, Camila Moreno
 - Not on the call, Camila sent out a reminder yesterday that they have office hours the second Tuesday of every month. You can let them know either that

you want some time and they will schedule it or you can just show up on Zoom. If you are trying to put together a report, capture your data, present your data, they are more than happy to look at what tools they have available and how to present that data. kstigers@fahe.org or cmoreno@fahe.org or send to Jackie and she will pass it on. They also have REED Committee meetings for members to come talk about data issues.

d. Lending – Community Lending and JustChoice Lending

- Discussed rates earlier, with construction, doing a project for affordable housing that is 24 units, some rehab involved. 5% with member discount for 24 months, could go out to 36. As far as permanent financing, using bond money attached to treasury. Re-amortization period out to 25 terms, allowing in 5 years, if the rate has come back down and able to refinance at a lower rate, can do that. If rates go up, you are offered to lock in and continue at same rate as you have now. If you have any projects, let them know, see if they can help somewhere. Being creative in solutions.

e. Partners for Rural Transformation - Jose Quinonez, Essence Smith

In the process of signing an agreement with USDA of Rural Development, working with the six members to provide technical support with RPN, how to bring philanthropy to their areas. Doing 4 articles for Nonprofit Quarterly similar to the Forbes articles. Developing own rural development training, talking points for leaders when working with officials and national partners who share interests, make recommendations for philanthropy. Three-legged approach, engage agencies and practitioners for persistent poverty areas.

Upcoming Events

- **Wed. March 29 – 11am-12:30 pm ET – Fahe Advocacy Training #2:** How to Run an Effective Legislative Meeting (Virtual meeting info to come)
- **April 11 & 13 - Fahe Advocacy Training #3:** By Invitation – Practice Sessions for Hill Visits
- **April 25-26 (Tues/Wed) – HOLD for [Spring Retreat in DC!](#)**
- **May 1-5 – NeighborWorks America NTI – San Francisco**
- **June 14 (Wed.) – VA Caucus Meeting – SERCAP Offices, Roanoke**
- **Aug. 21-25 - NeighborWorks America NTI – Chicago**
- **September 19-21 (Tues-Thur)– HOLD for **Fahe Annual Meeting in Charleston!****
- **Nov. 8 (Wed.) – VA Caucus Meeting – location yet to be determined**

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From: Jim King
To: Members
May 31, 2023
RE: Update on Strategic plan, Theory of Change

Greetings friends, I wanted to offer an update on the purpose and then the status of our Theory Of Change (TOC), 5 year Strategic Plan, and FY 24 Goals for Fahe. My hope is that everyone would have a common understanding of our vision together and be able articulate why we do things the way we do and what we're committed to in Appalachia.

The Theory Of Change is meant to express why we do certain work, how we work together so that we address the long term and chronic disinvestment in our region. We have as a vision of our success that we are building Appalachia to be communities that people want to live in, and that they have the kind of opportunities that are similar with the rest of the country. When we work together across Fahe, we create regional level investment that leads to increased capacity, and that helps us all work together to change the narratives in our communities, and create a virtuous cycle of progress.

Regarding the strategic plan, most of you will be familiar with the basic message. We think about the next several years as building the foundation that it takes for that long-term success or that vision I spoke of earlier. The four corners of our foundation are focused on money, capacity, narrative, and people. These provide the direction for our work. It should inform what opportunities we will pursue and which ones we will not.

The goals for fiscal year 2024 fall in line with the strategy and Theory Of Change, we build the goals around the four corners in terms of status and progress. The Theory Of Change, Strategic Plan, FY 2024 goals and budget will be presented at the June 21-22nd board meeting for approval. Once approved, we will have a communication plan so that we all have key messages we can utilize. This will help us be consistent in how we speak about our work together, and when we speak with one voice, we are heard.

I'm inspired with the progress we are making in Appalachia which has faced long disinvestment and our success in this region serves as a source of hope for me when our country is struggling with a growing divide of wealth and quality of life. If we can do it here that makes me belief we can do it everywhere.

We do this with the knowledge that it's our Strength in Numbers that gives us the power to leverage real and lasting change.

Fahe MEMBERSHIP

Thank you for your interest in becoming a Member of Fahe. Fahe is building hope, building relationships, strengthening communities, and nurturing families through housing and support systems. By building on trusted relationships in Appalachia, we make more happen together. We work together and openly share brand, influence, and successful strategies. We speak with a strong voice and create dynamic impact, gathering expertise from each other. We envision Appalachia as a place proud of sustaining its culture and environment, where growth, opportunity and hope are balanced so that all people fulfill their potential with regard to housing, employment, education opportunity and quality of life.

Below you will find additional details regarding Membership benefits and responsibilities, the Membership application process and Membership criteria.

Membership Benefits

<u>Collaboration</u>	<u>Advocacy</u>	<u>Innovation</u>	<u>Communication</u>	<u>Financing</u>
<p>Opportunity to benefit from shared experience of Member Network through annual meetings, events and peer-to-peer conversations and issue-specific working group participation.</p> <p>Access to program/project planning services and engage with cross-discipline partners and facilitate opportunities with municipalities.</p>	<p>Representation at the state and national level focused on increasing visibility to national funders, building relationships with housing finance agencies and helping craft state-level advocacy plans.</p>	<p>Opportunity to participate in strategic initiatives, Member driven compacts, access training opportunities with potential discounted pricing and receive pass-through funding as available.</p>	<p>Strong communication of shared narrative and assistance in amplifying Members' impact while boosting our message to influencers within the public and private sectors.</p>	<p>Access to financing for single family home mortgages through broker and loan packager (USDA-RD) relationships. Access to capital to include commercial loan products, lines of credit, multifamily construction & permanent financing.</p>

Membership Responsibilities

<u>Mission & Values</u>	<u>Attendance</u>	<u>Member Dues</u>	<u>Reporting</u>
Support Fahe's mission and values and adhere to Fahe's Code of Ethics as further described in Exhibit A	Attendance at two annual Membership meetings (Spring Retreat and Fall Annual Meeting) and bi-monthly state caucus meetings 3 times/year. Minimum compliance = 65% attendance of which one is an annual meeting	Annual Membership Dues payable no later than July 31 st	Quarterly Production Reports Annual Membership Materials

Fahe full Membership meetings occur twice a year, and individual state caucuses, (Alabama, Kentucky, Tennessee, Virginia, West Virginia) meet three additional times yearly.

Membership Application Process

- Prospective Members are introduced to the corresponding state caucus and invited to attend caucus meetings and events
- Fahe Member Services initiates call and/or site visit with prospective Member's executive director and key personnel
- Prospective Member submits a formal letter of request to join Fahe to Fahe Membership staff
- Fahe Membership staff extends invitation to submit application materials to prospective Members who demonstrate preliminary alignment with Fahe Membership criteria
- Prospective Member submits application and supporting documentation as detailed in the Fahe Membership Application (**Exhibit B**)
- Fahe Membership staff reviews application materials and provides a summary to the state caucus chair for presentation to the state caucus
- Prospective Member is invited to make a presentation to the state caucus
- State caucus conducts a discussion without prospective Member present
- If the caucus Members are in agreement, the caucus makes a recommendation for approval to Fahe's board of directors
- Prospective Member may be asked to make a presentation to Fahe's board of directors
- Fahe's board of directors acts upon the caucus recommendation at a regularly scheduled board meeting

Please note that Fahe's application process is intentional and patient; allowing the prospective Member, state caucus Members and Fahe Membership staff ample time to ensure a mutually beneficial relationship.

Exhibit A

FAHE MISSION, VISION, IDENTITY AND CORE VALUES

Mission

Fahe brings people, organizations, and resources together to build homes, communities and a thriving Appalachia through expanding economic opportunity and security for all. As leaders we speak with a unified voice to influence policy, philanthropy and systems change.

Vision

We envision Appalachia as a place proud of sustaining its culture and environment, where growth, opportunity and hope are balanced so that all people fulfill their potential with regard to housing, employment, educational opportunity, and quality of life.

Identity

Fahe is building hope, building relationships, strengthening communities, and nurturing families through housing and support systems. By building on trusted relationships in Appalachia, we make more happen together. We work together and openly share brand, influence, and successful strategies. We speak with a strong voice and create dynamic impact, gathering expertise from each other.

Mission Purpose

Fahe believes that in implementing our mission we must maintain the integrity of individuals and families in terms of their physical, financial and socio-cultural needs as a whole and build the healthy communities they need to thrive, while empower them to create lasting change in their own lives and communities.

Our Core Values

- Fahe values a culture of warmth and belonging, where everyone is welcome. In doing so, we are commitment to individual and organizational efforts to build respect, dignity, fairness, caring, equity, and self-esteem.
- Fahe values a culture of excellence where everyone has the freedom to pursue knowledge through innovation and creativity. In doing so, we are committed to develop a highly-skilled, dedicated, and diverse workforce that is empowered to achieve outstanding results.
- Fahe values a culture of accountability and transparency, where everyone is expected to act responsibly to guarantee integrity, trustworthiness, reliability and dependability. In doing so, we are committed to create a strong sense “organizational health and integrity” by holding everyone accountable to their duties, responsibilities, and commitments.
- Fahe values a culture of collaboration and partnership where everyone engages with respect, openness and trust in pursuit of a common purpose. In doing so, we are committed to do no harm to the communities we serve, act with political, ideological, and religious neutrality having regard for individuals, ideals, and the institution as a whole.
- Fahe values a culture of trust where everyone is being honest and ethical in all interactions, maintaining the highest ethical standards in public engagement and service. In doing so, we are committed to earn the trust of our staff, leaders, customers, Members and Partners through a pattern of unquestioned honesty and humility.

EXHIBIT B
Fahe Membership Application

ENTITY LEGAL NAME								
PHYSICAL ADDRESS				MAILING ADDRESS				
PHONE NUMBER				WEBSITE				
EXEC. DIR./CEO				E-MAIL ADDRESS				
ORGANIZATIONAL TYPE (Check all that apply)	<input type="checkbox"/>	CAA	<input type="checkbox"/>	CDC	<input type="checkbox"/>	CDFI	<input type="checkbox"/>	NWO
	<input type="checkbox"/>	HOUSING AUTHORITY	<input type="checkbox"/>	HABITAT AFFILIATE	<input type="checkbox"/>	HUD CERTIFIED		
SERVICE AREA	Appalachian States			ARC Counties				

Changes to the above information should be shared with Fahe as they occur

MEMBERSHIP CRITERIA & APPLICATION SUBMISSION REQUIREMENTS

CATEGORY	CRITERIA	SUPPORTING DOCUMENTATION	Must include w/ application	Required for yearly renewal
Organizational Documents	Duly Organized 501 (c)3 Nonprofit or other organization such as community action agency, housing authority, etc. as may be approved by Fahe's board of directors	Formation Documents, i.e., Articles of Incorporation, Certificate of Formation, etc.		
		IRS 501 (c)3 Determination Letter		
Service Area	Must have a focus on serving and investing in Appalachia	Please list Appalachian states and ARC counties served in the area above		Changes only
		Map of Service Area		Changes
Affordable Housing Commitment	Demonstrated commitment to affordable housing	Check all that apply		Changes
		<input type="checkbox"/> Development		
		<input type="checkbox"/> Preservation		
		<input type="checkbox"/> Counseling		
		<input type="checkbox"/> Financing/Lending		
Governance	Evidence of commitment to and implementation of governance best practices	Governing Documents, i.e., Bylaws, Operating Agreement, etc.		Changes
		Mission/Vision Statement		Changes
		Strategic Plan/Goals & Objectives		Changes
		Board Minutes – past 24 months		Past 2 meetings
		Executive Evaluation Policy & Most Recent CEO Annual Evaluation		
		List of Board Committees		

		Conflict of Interest Policy		
		Duties & Responsibilities of Board Members		
		Board Member Contacts		Yearly
Financial Stability	Evidence of commitment to and implementation of best practices for fiscal responsibility	Most recent 3 Years Audited Financial Statements w/Management Letter		Yearly
		Most recent Form 990		Yearly
		Current Year Operating Budget		
		Quarterly Internal Financial Statements for past 24 months to include Balance Sheet, Income & Expense Statement & Budget vs. Actual		
		Please indicate method of financial record keeping below		
		<input type="checkbox"/> Internal Staff		
		<input type="checkbox"/> External Bookkeeper		
		<input type="checkbox"/> External CPA/Accounting Firm		
Operational Standards	Employ and/or contract with qualified professionals dedicated to housing efforts of the corporation (at least 1 FTE equivalent)	Complete following page of activities/programs		
		List of Goals & Objectives		
		Details regarding any pending litigation		As it occurs
		List of organizational affiliations, i.e., NeighborWorks® Amer., etc.		Changes, additions
Staffing	Staff Directory & Resumes for Key leadership			
Volunteers	% of business activity accomplished w/volunteers			
Strategic Plan	Provide 3-yr. Projections and Strategic/Business Plan			
References Used to verify performance/assure compliance	Organization	Name/Title	Email	Phone

Describe the activities/programs your organization provides, how long you have been providing them and the positive impact in the communities you serve.

(This might include education/training, affordable housing, social/health services, leadership, economic security/development, etc.)

In exchange for membership benefits, Fahe expects its Members to comply with any reasonable request that furthers Fahe's ability to provide resources. By signing below, **WE AFFIRM** support for Fahe's Mission and Standard of Practice and our organization's responsibility to the Network.

I understand and accept the terms of Membership with Fahe as outlined above. Furthermore, I certify that all of the information reported in these documents are true and accurate to the best of my knowledge as of this date.

Organization Name

President/CEO/ED (please **print** name) Signature

Date

2022-2023 Continuity Planning Report and Overview

Diedre Kendall

Fahe Disaster Response Coordinator
AmeriCorps Vista

About Me:

- I am 6 courses away for my Bachelors in Emergency Management. In the Spring of 2022 I took a course in Business Continuity and Crisis Management.
- I have completed over 30 Emergency Management related FEMA courses. Some of these courses include: Emergency Planning, Introduction to Continuity Planning, Introduction to Continuity Planning for Pandemics, Mitigation Planning for Local and Tribal communities, and Emergency Planning.
- I have always believed Preparedness and Mitigation are the most important steps in Emergency Management and if done well will lessen the time spent in response and recovery.

“By failing to prepare, you are preparing to fail” – Benjamin Franklin

Tennessee/Virginia BCP Update

Tennessee Caucus

8 of our Tennessee Members have completed the survey

1 of our Tennessee Members has an existing Business Continuity Plan in review.

1 of our Tennessee Members has updated their Business Continuity Plan

2 of our Tennessee Members have completed a new Business Continuity Plan

Virginia Caucus

ALL of our Virginia Members have completed the survey!

1 Virginia Member is working on completing their Business Continuity Plan

If you have not already completed the survey, please do so today so we can begin working on your agencies Business Continuity Plan!

If you have completed the survey please be on the lookout for emails from me!

Resources and Reporting

Have you looked at the Fahe Members website lately? Under Member Resources there is a Disaster Response Resources page that includes:

- Continuity Plan development divided into three easy-to-follow steps.
- Templates, resources, and up-to-date news.
- Business Continuity and Disaster Planning related courses
- Reporting form used to contact Fahe in the event of a disaster.

Looking Forward

We are working on a Personal Preparedness webinar. This webinar will provide you with information about why personal preparedness is so important for the clients you serve and how you can help your clients prepare for the next disaster. The webinar will be held in early August. We will send out the details for this webinar in the next few weeks.

Diedre Kendall

dkendall@fahe.org

Work: 859-756-6268

Cell: 256-375-6872

Welcome Home

BROUGHT TO YOU BY:

JustChoice Lending



JustChoice Lending and the Federal Home Loan Bank of Cincinnati have partnered to offer a \$10,000 or \$15,000 grant for down payment and closing cost assistance to qualified buyers.

- Product opening begins February 6 and July 6, 2023.
- Applicants must contribute no less than \$500 towards the closing, but up to \$300 of that may be a gift.
- \$15,000 grant available for honorably discharged veterans, active duty military, reservists, and surviving spouses of service personnel.
- Applicants need not be a 1st time homebuyer; 1st time buyers must complete a Homebuyers Education Course.
- 5-year deed restriction
- Allow 4–6 weeks for approval
- Subject to restrictions and funds availability

Household income must be under the county income limits to be eligible.

FOR MORE INFORMATION, CONTACT:

Jamey Jessee, Loan Officer NMLS# 2395952

(859) 756-6325 | jjessee@justchoicelending.com



 **Equal Housing Opportunity**

JustChoice Lending is an Equal Housing Opportunity Provider and does not discriminate on the basis of handicap, race, color, national origin, religion, sex, familial status, or age.